



Position: Learn to Skate Director – On Ice

Location: Pettit National Ice Center, Milwaukee WI

Salary: Dependent on experience, skill & training

Status: Full or part-time

Overview

The primary purpose is to organize, lead, and manage the Learn to Skate program at the Pettit National Ice Center, including class structure, staffing, program promotion, and growth initiatives.

Ideal Candidate

- Extensive ice skating background and understanding of the Learn to Skate USA program
- Strong interpersonal, customer relations skills
- Experience working in and managing program operations for skating instruction, including recruitment, training, and coordination of professional staff
- Strong organizational and leadership skills
- Enthusiasm for teaching people of all ages to skate and promoting the lifelong benefits and joy of ice skating

Duties and Responsibilities

- Organize, sustain, and grow one of the largest Learn to Skate programs in the US.
- Coordinate, supervise, and expand community outreach for Learn to Skate
- Recruit, train, and manage professional staffing for Learn to Skate program and school and youth groups skating at the Pettit Center, including grant-supported Schools on Ice program
- Serve as on-site manager for Learn to Skate sessions, currently seven 6-week sessions
- Administration of Learn to Skate Program participant information and reporting
- Develop and coordinate initiatives and communicate effectively with coaches and local clubs in the promotion of figure skating at all levels
- Promote, coordinate, and manage Pettit Center's figure skating-related events and activities, including practice ice schedule, Snow Crystal competition and Sports Camps.
- Work and communicate effectively with Pettit Center colleagues in ice hockey, speedskating, marketing, and facility services to support the Center's mission and role in the community
- Full time position would include duties related to promotion, registration, and management of other or new Pettit Center ice-related activities and events, including birthday parties and school groups.

Pettit National Ice Center

Opened in December 1992, the Pettit Center is an Official US Olympic Training Site for speedskating and hosted the 2018 US Olympic Team Trials – Long Track. With a 400-meter speedskating Oval surrounding two international-size ice rinks, the Center is one of two facilities of its kind in the US. The Center welcomes over 400,000 visitors annually for figure skating, hockey, and speedskating, at instructional, developmental and competitive levels. Plus, its 443-meter indoor track and complementary training areas provide off-ice opportunities for conditioning. Its Learn to Skate program averages 2,000 skaters each year.

Please submit cover letter & resume to pnice@thepettit.com. Thank you.

Gold Medal Excellence, Community Well-Being

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